

**Brownsburg Community Association
Board of Directors Meeting
September 17, 2009**

The regular meeting of the Brownsburg Community Association Board was held at 7 p.m. on Thursday, September 17, 2009, at Asbury Methodist Church. Members present were Dick Barnes, Betty Brown, Bob Driver, Connie Huffman, Richard Kauffman, Dot Martin, and Mary Helfenberger.

President Dick Barnes called the meeting to order.

Approval of Minutes: After a motion by Bob Driver and a second by Michael Papit, the minutes of the August 20, 2009 meeting were approved as read.

Financial Report: Richard Kauffman presented the association's financial report.

Museum pledges outstanding for 2009 total \$5,500. A reminder letter will be sent to individuals who have not yet paid.

Long term pledges in the amount of \$36,950 are due between 2010 and 2012.

Security system expenses of \$1,295 include a fee for a security system monitoring service.

Year-to-date museum expenses of \$15,000 include approximately \$7,000 for furniture and equipment which shows up on the balance sheet as fixed assets.

The Terrell Family Memorial has been established as a new category under "contributions" on the statement of income vs. budget. Any donation made by a member of the Terrell family will be placed in that category.

Proceeds from the museum opening on September 12 were \$281 after payment of \$729 in expenses.

After a motion by Dot Martin and a second by Bob Driver, the board voted to approve the financial report as presented.

OLD BUSINESS

Community Picnic: Approximately 140 people attended the picnic. All bills for the picnic have been paid. .

Museum Report: Three events marked the opening of the museum. There were 137 people at the donor reception. Thirty-seven people signed the museum register at the picnic. More than 200 people signed the register during the weekend of the public opening. Responses have been very positive. Many individuals contributed to the success of the events. The Hesleps put up two gates to enable the cavalry to cross their property. Wallace Beckner donated hay. Henry Eichelberger took pictures which he gave to the museum. Larry Swisher donated vegetables to the cavalry regiment. Connie Huffman gave leftover camp stew to eight families. Marsha Jones organized the opening on September 12, and served hundreds of lunches at the event.

BCA Newsletter: The newsletter will be sent out in mid-October via email to those for whom the association has email addresses, and by U.S. mail to the remainder. Copies will also be

available in the post office.

Christmas Tour of Homes: Volunteers are needed to help with the Christmas Tour which benefits the BCA. Please fill out and turn in the sign-up sheet that was distributed last month.

Christmas Tree Lighting: Members of choirs of local churches will lead the singing. Music will be provided by Charlie and Ella Wade. The VMI brass ensemble may also play. Cider and cookies will be served in Richard Kauffman's home.

NEW BUSINESS

Docents: Doris Lunsford has accepted the position of docent coordinator. Margaret Skovira has developed a docent handbook, and will provide initial training. All weekends remaining this year have been filled, except for the weekend of the house tour.

Nomination Committee: Board members must be elected to fill vacancies left when Connie Huffman, Bob Driver, and Don Firebaugh retire from the board after three years of service. The election will be held at the annual meeting on November 19. Michael Papit, who will chair the nominating committee, will seek out two other individuals to serve on that committee.

Donations to Fire and Rescue Services: Raphine, Rockbridge Baths, South River, and Walkers Creek fire departments and the Fairfield rescue squad provide protection to Brownsburg. A motion was made by Connie Huffman to donate \$50 to each service in recognition of the protection provided to the museum. Richard Kauffman seconded the motion which was passed by the board.

Next BCA Board Meeting: The next meeting will be held at 7:00 p.m. on Thursday, October 15, 2009, at Asbury Methodist Church.

With no further business, the meeting was adjourned.

Respectfully submitted,

Mary Helfenberger
Secretary