

**Brownsburg Community Association  
Board of Directors Meeting  
June 18, 2009**

The regular meeting of the Brownsburg Community Association Board was held at 7 p.m. on Thursday, June 18, 2009, in the Brownsburg Museum. Members present were Dick Barnes, Betty Brown, Bob Driver, Richard Kauffman, Michael Papit, and Mary Helfenberger. Roberta Anderson and Dee Papit were also present.

President Dick Barnes called the meeting to order.

**Approval of Minutes:** After a motion by Bob Driver and a second by Michael Papit, the minutes of the May 21, 2009 meeting were approved as read.

**Financial Report:** Richard Kauffman reviewed the association's balance sheet and statement of income vs. budget.

Richard reported that the certificate of deposit which matured in May has been reinvested at 2.02%. Richard will shop around for the best rate to reinvest the CD maturing in June.

Halfway into the year, membership dues is the only income category that is not on target. In February 142 renewal notices were mailed, but there have been on 74 renewals. Contributions to both the BCA and museum are ahead of budget. A new category, memorial contributions, was created to account for a contribution made in memory of Steven Jaynes.

Richard Kauffman addressed a question raised by Mary Helfenberger regarding whether or not the association is exempt from paying sales tax. Currently the association is not exempt from paying sales tax. However, the General Assembly may grant an exemption if certain criteria are met. The association appears to meet the criteria. Richard proposed that a request for an exemption be filed.

The board voted to approve the financial report and accept a motion to file for a sales tax exemption.

**OLD BUSINESS**

**Community Picnic:** The board approved a motion to engage Plank Road Express to perform at the community picnic provided that no more than \$500 in fees will be paid.

**Christmas Tour of Homes:** Ed and Dawn Kirk, Jim Zimmerman, and Dennis and Joy Evans have agreed to serve on the committee. One or two additional committee members are being sought. The first meeting of the committee will be in July.

**Lighting of the Brownsburg Christmas Tree:** Charlie Wade has tentatively agreed to lead the singing at the Christmas tree lighting. Charlie expects to be able to make a firm commitment around Labor Day.

**Museum Report:** Dick introduced Dee Papit, chairman of the museum exhibits committee, and Roberta Anderson, who been helpful in publicizing Brownsburg community events in the past. Dee was present to walk through the process of designing and developing the museum exhibits. Roberta was present to hear Dee's presentation.

The process, as described by Dee, consists of four steps:

- 1) Decide what kind of museum we want to have in Brownsburg. The museum will serve a diverse audience, including local residents and out of town visitors, history buffs and casual observers, young people and adults. The museum experience will be less formal, and will include a mixture of history, lore, art and sounds.
- 2) Decide what the museum will look and feel like. Mary Woodson, the graphic designer, has developed three versions of a logo to be used in the museum and on marketing materials. A tagline has been developed to characterize the museum. That tagline is “Brownsburg, one town, in two rooms, holding a community’s history”.
- 3) Decide how the information will be organized. The information will include a mixture of lore and legend (stories and narratives) and factual information. A series of display posters depicting major milestones in the history of the community, will be displayed on the museum’s walls. A timeline of national events will provide context for the community’s history.
- 4) Identify the actual events. Cash Koeniger developed a timeline of events which serves as a guide from which events will be selected for display. When an event (such as the Borden Grant) has been selected, research is done, then copy is written. Finally a design is created for display of the copy.

Dee noted that a separate category of information will be developed for “the young historian”. This category will include explanations of terms such as “turnpike” and “hewn log”.

W&L has donated several computers to the museum. The computers will be used in the upstairs research library. One computer will be located downstairs. A compilation CD including pictures and voices of local residents telling their stories will be played on this computer.

Museum displays will change over time, in response to feedback from visitors, and to permit sharing a broad range of information.

## **NEW BUSINESS**

**Museum Memorial Card:** The museum advisory committee sends a card to notify people when a gift has been made to the museum in their name.

**Museum Donor Board:** The museum advisory committee is considering displaying names of donors to the museum on a Plexiglas board. An estimate for construction of the board, in the amount of \$1396.50, has been received. The museum advisory committee has not yet voted to approve construction of the board. A motion was made and seconded, and the BCA board of directors voted to approve, the expenditure in advance of the museum advisory committee decision to build the board.

**BCA Directory:** Walter Lunsford has printed new directories, which were distributed to board members at the meeting.

**“Barns of Brownsburg” Exhibit Reception:** A reception will be held in the museum from 5:30 – 7:00 p.m. on June 28<sup>th</sup> to display photographs of area barns taken by members of the

Rockbridge Camera Club. Board members should respond to Isabelle Chewning if they will be in attendance.

**OTHER BUSINESS**

**Next BCA Board Meeting:** The next meeting will be held at 7:00 p.m. on Thursday, July 16, 2009, location to be determined.

With no further business, the meeting was adjourned.

Respectfully submitted,

Mary Helfenberger  
Secretary