

**Brownsburg Community Association
Board of Directors Meeting
March 21, 2008**

The regular meeting of the Brownsburg Community Association Board was held at 7 p.m. on Thursday, March 21, 2008, at Asbury United Methodist Church. Members present were Betty Brown, Richard Kauffman, Dot Martin, Joe Skovira, Margaret Skovira, and Mary Helfenberger.

President Joe Skovira called the meeting to order.

Approval of Minutes: The minutes of the February 21, 2008 meetings had been circulated by e-mail prior to the meeting. Margaret Skovira moved that the minutes be approved, Richard Kauffman seconded the motion, and the board voted to approve the minutes.

Treasurer's Report: The treasurer's report, which was circulated by e-mail prior to the meeting, was reviewed by the board. A question regarding cost and value of museum insurance now relative to cost and value of insurance after the museum opens will be referred to Dick Barnes.

Museum Advisory Committee: Dick Barnes communicated museum status via email prior to the meeting. A museum tour and reception will be held for Rockbridge professionals on Sunday, April 20th, from 2 – 5 p.m. This will be a fundraising activity.

Cookbooks: Margaret Skovira will report on cookbook inventory available for sale at the April meeting.

Beautification: No report. Joe Skovira will speak to Betsy Reid regarding the committee status prior to the next meeting.

Publicity: The website which can be found at brownsburgva.org has been updated with the names of the new board members.

Special Events: No report.

Membership Committee: Connie Huffman proposed some committee activities via email prior to the meeting.

Request for Donation to Scenic Virginia: In late 2007 Isabelle Chewning received a request for an end-of-year donation from Scenic Virginia. At the next board meeting Margaret Skovira will confirm when the BCA joined Scenic Virginia and when membership will be due for renewal. The board agreed that the association should not make donations to outside organizations in the absence of a policy governing such donations.

Newsletter: The first newsletter of the year will contain articles on the museum status and matching grant, the Ferguson recital, cookbook sales, membership form and dues, annual meeting and election of new board members, farm market, and association goals for 2008. Target for publication of the newsletter is April 15th, with drafts of articles due on April 1st. Schedule for publication of subsequent newsletters will depend on the schedule of special events.

NEW BUSINESS

Association Objectives for 2008: Increasing the sense of community in the Brownsburg area was proposed as a goal for this year. An objective associated with this goal might be to ask people what type of events (such as picnic, May Day celebration, or craft fair) they would enjoy. Such discussions might occur in the course of ensuring that current members renew their memberships and other people and businesses join the association. The discussion of 2008 goals and objectives will be continue at a later meeting when other board members can be present.

Association Budget for 2008: The board agreed that it is important that the association carry over into 2009 funds equal to the amount carried over into 2008. It is also important that general fund raising activities not compete with museum fundraising activities. It was proposed that the association reduce the fund raising goal to an amount equivalent to the cost of the special event (approximately \$1500) and the amount budgeted (\$500) for beautification committee activities (before the next meeting Joe will follow up to find out why the amount budgeted for this year is higher than the amount spent last year).

Next BCA Board Meeting: The next meeting will be held at 7:00 p.m. on Thursday, April 17th at Asbury Church.

With no further business, the meeting was adjourned.

Respectfully submitted,

Mary Helfenberger
Secretary

BCA Treasurer's Report
March 17, 2008

Checking Account Balance:	55382.52
BCA Portion	2969.57
Museum Portion	52412.95
Invested Museum Funds:	
BB&T CD (Invested at 4.8% APY, matures 5-22-2008)	5,000.00
Community Bank CD (Invested at 4.85% APY, matures 8-21-2008)	5,000.00
Bank of Botetourt CD (Invested at 4.65% APY, matures 11-22-2008)	5,000.00
Community Bank CD (invested at 4.5% APY, matures 4-22-2009)	5,000.00
Total Assets:	75382.52

BCA Checking	
Account Funds	
Beginning Balance	
1/1/08	3,035.88
INCOME	
Dues	15.00
Total Income	15.00
EXPENSES	
Beautification	
Committee	-8.37
Newsletter	-20.99
Picnic Exp	-51.95
Total Expenses	-81.31
Ending Balance 3/17/08	2,969.57

Brownsburg Museum	
Checking Account	
Funds	
Beginning Balance	
1/1/08	42,334.89
INCOME	
Donations	13,553.18
cookbooks	1,614.40
Total Income	15,167.58
EXPENSES	
Cookbook Exp	-2,451.14
Insurance	-447.00
Oral History	-1,634.00
Alarm System	-518.00
Gas & Electric	-39.38
Total Expenses	-5,089.52
Ending Balance 3/17/08	52,412.95