

**Brownsburg Community Association  
Board of Directors Meeting  
January 15, 2009**

The regular meeting of the Brownsburg Community Association Board was held at 7 p.m. on Thursday, January 15, 2009, at the home of Joe and Margaret Skovira. Members present were Dick Barnes, Betty Brown, Bob Driver, Connie Huffman, Richard Kauffman, Rachel Koeniger, Dot Martin, Michael Papit, Joe Skovira, Margaret Skovira, and Mary Helfenberger.

President Joe Skovira called the meeting to order.

**Approval of Minutes:** The minutes of the October 16 and November 20, 2008 meetings had been circulated by e-mail prior to the meeting and were approved after a motion by Bob Driver and a second by Margaret Skovira.

**Treasurer's Report:** A review of 2008 income and expenditures had been circulated by e-mail prior to the meeting. Margaret Skovira summarized the association's financials as of the end of the year, noting that the Treasurer's report will not be final until 1099s are received from the bank. \$4000 in dues and donations received since December 31<sup>st</sup> not reflected in the 2008 report.

**Election of Officers:** Brownsburg Community Association officers were elected for 2008.

Dick Barnes was elected President after a nomination by Richard Kauffman and a second by Bob Driver.

Mary Helfenberger nominated Richard Kauffman as Vice President, and Dot Martin seconded the nomination. However, Richard Kauffman declined to run for that office. Richard Kauffman then nominated Michael Papit for Vice President. Michael Papit was elected as Vice President after Bob Driver seconded the nomination.

Dick Barnes nominated Rickard Kauffman as Treasurer, and Bob Driver seconded the nomination. Richard Kauffman was then elected Treasurer by the board.

Bob Driver nominated Mary Helfenberger as Secretary, noting that it is not a requirement that board officers be board members. Connie Huffman seconded the nomination, and Mary Helfenberger was elected Secretary.

After election of officers, Joe Skovira yielded the floor to Dick Barnes.

**Publicity:** Suggestions for topics for the newsletter should be provided to Rachel Koeniger by the week of January 19<sup>th</sup>. It was suggested that excerpts from oral histories be included in the newsletter. The newsletter should include expressions of thanks to Don and Betty Firebaugh for providing a Christmas tree for the museum, and to Jeff Gordon for stringing the Christmas tree lights.

H&H Construction, which has a BCA business membership, has expressed an interest in advertising in the association newsletters. H&H has offered \$25 per issue for an ad the size of a business card. There is space in the newsletters for a limited number of such advertisements, and the income would be very welcome.

It was suggested that the association may also wish to consider including a classified section in the newsletter. The classified section could be used to advertise items for sale or giveaway, or to announce special events. A donation of \$5 per ad was suggested.

The board agreed to consider these proposals.

**Membership Committee:** There is a need to reduce the size of the mailing list to reduce costs of mailing throughout the year. It was suggested that names of individuals who are not members of the association be eliminated from the list. Some individuals who are not members of the association have made donations to the museum fund. Bob Driver made a motion to ensure that the newsletter be sent to donors as well as members. Richard Kauffman seconded the motion.

Margaret Skovira will send a list of members who paid 2008 and 2009 dues to Richard Kauffman. A reminder card should be sent to those who have not yet paid dues for 2009.

Dues are currently paid for the calendar year, with the exception that those who pay in the last quarter of the year are granted membership for the following year. The membership application does not clearly specify the membership period.

Maintenance of the membership list has traditionally been a role of the Treasurer, although last year Connie Huffman shared the duties with Margaret. Margaret suggested a separation of roles in which the Treasurer would be responsible for collection of dues, while another person would be responsible for maintenance of the membership list.

The board will consider a proposal for resolving membership issues at the next meeting.

**Beautification:** Betsy Reid will stay on as the chairperson of the beautification committee.

It was suggested that the paint on some of the village signs is wearing a little thin, and that the signs are not clearly visible at night. There is also a need for an additional sign at the Hayes Creek Road entrance to the village.

## **NEW BUSINESS**

**Next BCA Board Meeting:** The next meeting will be held at 7:00 p.m. on Thursday, February 19 at Asbury Church. Dick Barnes and Richard Kauffman will present a draft budget at that meeting.

With no further business, the meeting was adjourned.

Respectfully submitted,

Mary Helfenberger  
Secretary